



SVU/R/O/2022-23/38

September 2, 2022

OFFICE ORDER

Special Cell Somaiya Vidyavihar University

Introduction

Scheduled Castes and Scheduled Tribes have been identified as the two most backward groups of Indian Society. They include all such castes, races or tribes, which have been declared as scheduled castes and scheduled tribes by the Constitution of India under the provisions of Article 341 and 342 of the Constitution of India. Scheduled Castes generally represent those communities, which have suffered from the stigma of untouchability in one form or the other. Scheduled Tribes are generally those who have been living in seclusion in hills and forests, more or less untouched by modern civilization and development.

Specific provisions for the reservation in services, in favour of the members of the scheduled castes and scheduled tribes, have been made in the Constitution of India are as follows:

Article 16(4) - Equality of opportunity in matters of public employment - Nothing in this Article shall prevent the State from making any provision for the reservation of appointments or posts in favour of any backward class or citizens, which, in the opinion of the State, is not adequately represented in the services under the State.

As per article 335, the claims of the members of the Scheduled Castes and the Scheduled Tribes shall be taken into consideration, consistently with the maintenance of efficiency of administration, in the making of appointments to services and posts in connection with the affairs of the Union or State.

Objectives of Special Cell

To ensure the effective implementation of the reservation policy with regard to the admission of students and the recruitment of teaching and non-teaching staff at various levels

Functions of the Special Cell

1. To circulate Government of India and Commission's decisions and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the Universities and Colleges for different courses, in forms prescribed, by a stipulated date, and to take follow up action, where required.
2. To circulate Government of India orders and Commission's decisions and to collect information in respect of appointment, training of these communities in teaching and non-teaching posts in the Universities and Colleges, in suitable forms by a stipulated date and take follow up action where required.
3. To collect reports and information regarding the Government of India orders on the various aspects of education, training and employment of Scheduled Castes and Scheduled Tribes candidates, for evolving new policies or modifying existing policy by the Commission.
4. To analyze the information collected above and prepare reports and digests for onward transmission to the University Grants Commission and such other authorities as may be required.
5. To deal with representations received from Scheduled Castes and Scheduled Tribes candidates regarding their admission, recruitment, promotion and other similar matters in Universities/Colleges.
6. To monitor the working of the remedial coaching scheme, if approved in the affiliated colleges and university.

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7. To function as a Grievances Redressal Cell for the Grievances of SC/ST students and employees of the university and render them necessary help in solving their academic as well as administrative problems.
8. To maintain a register for employment of SCs/STs in the University and Colleges for the candidates belonging to SC/ST communities for various posts in the university/colleges.
9. Any other work assigned from time to time to promote higher education among these two communities suffering economic, social and education deprivations.
10. The SC/ST Cell exclusively looks after the work related to SC/STs matters and no other work is assigned to the Cell.
11. If the required data is not submitted by the given date, UGC reserves the right to withhold either plan or non-plan grant until the required information/data is received. Hence, the universities/colleges are advised to supply the necessary information as required.

Composition of Special Cell, SVU

Sr. No.	Name of the Person	Designation
1.	Prof. V. N. Rajasekharan Pillai	Chairman
2.	Prof. Nirmal J.H.	Liaison officer-KJSCE
3.	Prof (Dr.) Shailaja Karve	Member _KJSIM
4.	Prof. Siddeshwar Bombale	Member -SKSC
5.	Prof. Ujwala Bhangale	Member - KJSCE
6.	Prof.Takshashila Jadhav	Member - KJSCED
7.	Prof. Kirti Wankhede	Member - KJSIM
8.	Prof. Gautam Gulabrao More	Member - KJSIDS
9.	Prof. Irfan Siddavatan	Member-SSD
10.	Prof. Hema Bhadaurkar	Member KJSCED
11.	Prof. Supriya Rai	Member - KJSIDS
12.	Prof. Milind Gawai	Coordinator (Member Secretary)-KJSIM

- The term of Office of the Cell shall be for three years
- The Cell shall meet at least twice every Academic Year
- The Chairman of the Cell can call a Special Meeting at any time
- The quorum of any meeting of the Cell shall be one third of its members

Issued, as approved by the Vice Chancellor


 Prof. Nandkumar Gilke
 Registrar