

SVU/R/O/2023-24/78

Date: 5<sup>th</sup> January, 2024

**Office Order**  
**Minority Cell**

In adherence to the University Grants Commission (UGC) Regulations 2019 and our steadfast commitment to fostering diversity and a discrimination-free environment, Somaiya Vidyavihar University has formed the Minority Cell.

**Responsibilities of this cell include:**

1. Oversee all affairs related to Minority.
2. Address matters of deprivation based on caste, creed, language, ethnicity.
3. Provide support and assistance to minority students in academic and non-academic matters.
4. Eliminate discrimination and harassment in all forms.
5. Organize workshops, seminars, and events to celebrate and raise awareness about minority cultures.
6. Facilitate access to scholarships, financial aid, and support services for minority students.
7. Counseling for emotional emergencies arising on campus.

**Procedure for Complaints:**

- Complaint received via email from the aggrieved Minority individual addressed to the committee.
- Detailed description of alleged discrimination/harassment and complainant's details.
- Committee-led hearings involving both parties
- Recommendations submitted to the Disciplinary Authority for appropriate action.

For any complaints, please write to [minoritycell@somaiya.edu](mailto:minoritycell@somaiya.edu)

**Composition of University Minority Cell**

Sr. No.	Name of the person	Designation	Email id
1	Prof. V. N. Rajasekharan Pillai Vice Chancellor Somaiya Vidyavihar University	Chairman	<a href="mailto:vice-chancellor@somaiya.edu">vice-chancellor@somaiya.edu</a>
2	CA Monica Lodha Director S K Somaiya College	Faculty Representative	<a href="mailto:director.sksc@somaiya.edu">director.sksc@somaiya.edu</a>
3	Dr. Rachana V Desai Associate Professor K J Somaiya College of Engineering	Faculty Representative	<a href="mailto:rachanadesai@somaiya.edu">rachanadesai@somaiya.edu</a>

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4	Mrs. Minal Jayesh Bhutak Officer Events K J Somaiya Institute of Management	Staff Representative	<a href="mailto:minalb@somaiya.edu">minalb@somaiya.edu</a>
5	Mr. Nishant Ughade Support Staff S K Somaiya College	Staff Representative	<a href="mailto:nishant.ughade@somaiya.edu">nishant.ughade@somaiya.edu</a>
6	Ms. Chelsi Dipesh Khant	Student Representative	<a href="mailto:chelsi.khant@somaiya.edu">chelsi.khant@somaiya.edu</a>
7	Mr. Visaria Dhairya Dipesh	Student Representative	<a href="mailto:dhairya.visaria@somaiya.edu">dhairya.visaria@somaiya.edu</a>
8	Mr. Sandeep Jayantilal Parmar Executive, Industry Academic Interface (IAI) K J Somaiya College of Engineering	Member Secretary	<a href="mailto:sandeep.parmar@somaiya.edu">sandeep.parmar@somaiya.edu</a>

- The term of the cell shall be for 3 years.
- The cell shall meet at least twice every academic year.
- The chairman of the office can call a Special Meeting at any time.
- The quorum of any meeting of the cell shall be one third of its members.

**Issued, as approved by the Vice Chancellor**

*Gilke 5/1/2024*  
**Prof. Nandkumar Gilke**  
**Registrar**